



**Church of England
Primary School**

Royston St. John Baptist CE Primary School

Remote Learning Policy

Date agreed.....September 2020

Date to be reviewed March 2021

Rationale

In the event of a school closure or partial closure, the school is committed to providing continuity of education to our learners and will do so through a process of remote (online) learning. Remote learning would apply particularly in a situation in which the school is unable to provide on-site education for an extended period of time.

Remote learning may also be appropriate in situations where learners, in agreement with the school, have a period of absence but are able to work from home. This may apply in such cases as exclusion from school or self-exclusion, partial timetabling or a result of a lockdown, or self-isolation following an infectious disease outbreak.

Assuming an absence has been agreed with school, and the learner in question is healthy enough to work from home, the school will provide work for learners who are unable to attend in person. This work set, will be coordinated by the class teacher.

In the event of the above, the school will provide continuity of education in the following ways:

- 1) Setting work for children to complete and submit electronically, using Google Classroom either featuring direct recorded video instruction or clear written instruction.
- 2) A daily taught live session
- 3) Open channels of communication between school staff members and pupils, so questions can be asked and answered and support to complete work can be given, when requested.
- 4) Using WONDE as a way of signposting children to digital resources to enhance their learning. e.g. Times Table Rockstars, Read Theory
- 5) Allocating appropriate reading material either through Google Classrooms or whole class texts.

Assessment

Work which is turned in on Google Classrooms electronically, will get feedback by the class teacher, in a timely and helpful manner. Where appropriate, feedback will be given using the 'comments' tool or through voice notes and returned to pupils so they can read and respond. Where applicable, we will also use 'Whole Class Feedback' in line with what the children use in school.

Expectations of Learners

Assuming that a learner is healthy and well enough to work, learners will be expected to participate as fully as possible in the remote learning process. Learners/Parents will also be expected to read and respond to communication from the school, on a regular basis. If parents/carers find difficulty accessing remote learning due to lack of internet/devices, they should make the class teacher aware as soon as possible, through phone call and solutions can be discussed. If parents have concerns about workload, these should be directed to pupils' teachers via email. Teachers will work on the assumption that learners will not have the necessary equipment that they would usually have in school and will make no

presumption of a learners' ability to print at home, so will set tasks which do not require printing.

During Whole Class Bubble Isolation or During Periods of Restricted Attendance in School

What School Will Provide

- In line with Government Guidance, broadly 3 hours of work for children in Key Stage 1 across the working week and 4 hours of work for children in Key Stage 2
- In Key Stage 2 – a reading, a writing, a maths and a wider curriculum-based task will be set each day and French session each week.
- In Key Stage 1 – a phonics, a maths and a wider curriculum-based task will be set each day. Writing tasks will be set across the week
- In Foundation Stage – a daily phonics session will be carried, in addition a list of more practical tasks will be provided for parents as well as a phonics, maths and either story/nursery rhyme/singing activity/video
- The expectation is that there will be direct teaching either in person, in a pre-recorded video or powerpoint/smartboard presentation for each subject
- All pupils will receive regular individual or whole-class feedback across the week
- Teaching will follow as far as possible the curriculum that was planned for delivery in school. Teachers will select activities that are possible for pupils to access and complete at home.
- Activities should include some opportunities to work away from the computer screen (e.g. suggestions for practical activities that can be evidenced with a photograph)
- Teachers should consider the age group and ability that they are delivering to in order to ensure that pupils can access the learning at home
- All pupils will receive one well-being task and access to one collective worship per week
- Teachers will only reply/respond to pupils during school working hours
- It will be the responsibility of middle leaders to check the quality of work being sent during their leadership time
- It will be the responsibility of the headteacher/assistant headteachers to monitor levels of pupil engagement in line with Government Guidance

Individual / small number of pupils isolating

- If the teacher and the bubble are still in school, the teacher will use Google Classrooms where possible to send any work that is being completed in class. If this is not possible, arrangements can be made for paper copies of work to go home to the pupil

Support for All Pupils

Teachers will ensure that work is differentiated as required for all learners when setting online tasks. Profiles are available for SEND pupils and advice can be sought from the SENDCO. In addition, the SENDCO will maintain contact with pupils on their list requiring regular support, by phone or email.

Pastoral Care

In the event of a school closure/partial closure, the primary responsibility for the pastoral care of a learner lies with their parents/carers. However, school staff will check in regularly to monitor engagement with remote learning as well as their general wellbeing. Staff will be expected to pass on any feedback to SLT, where there are concerns or a lack of communication. Support will be provided for parents regarding online safety as in the Child Protection Policy.

Preparation

We aim to ensure that any transition between full time education and remote learning is smooth and effective. We will ensure that steps are taken to ensure that our pupils are equipped with the skills that they need to access the new way of working.

- 1) All of our pupils will be given regular opportunities to practise logging in to their WONDE accounts and to practise completing and turning work online.
- 2) From October 2020, where possible, homework and spellings will be set on Google Classroom.
- 3) We will equip our pupils with the knowledge and skills that they need to stay safe online.
- 4) We will update our individual class Twitter pages to inform parents of any important updates regarding the need for remote learning.

Policy Reviewed by L Spencer, C White and R Steele – 29/1/21

Shared with staff – 29/1/21

Shared with parents via website – 29/1/21